मिहिर भोज स्नातकोत्तर महाविद्यालय
दादरी-ग्रेटर नॉएडा, गौतम बुद्ध नगर, उत्तर प्रदेश
(राजकीय सहायता प्राप्त महाविद्यालय)
चौधरी चरण सिंह विश्वविद्यालय, मेरठ से संबद्ध

Mihir Bhoj PG College
Dadri-Greater Noida, Gautam Buddha Nagar, Uttar Pradesh
(A Government Aided College)
Affiliated to Chaudhary Charan Singh University, Meerut

CENTRAL LIBRARY

"The library is the heart of all the university's work ; directly so, as regards its research work,

and indirectly as regards its educational work, which derives its life from research work.

Scientific research needs a library as well as its laboratories,

while for humanistic research the library is both library and laboratory in one".

The Report of The University Education Commission, India, 1948

21	VIRTUAL LIBRARY
22	VOCATIONAL SKILL DEV COURSE (FUNDAMENTAL OF LIBRARY SCIENCE)
23	LIBRARY TEAM

1. INTRODUCTION

- The Mihir Bhoj PG College Ramanujan central Library is an air-conditioned and housed in a quiet and serene setting which makes it an ideal place for academic pursuits. Library is well-furnished to accommodate students of all UG/PG streams viz. Botany, Chemistry, English , Geography, Hindi, Mathematics, Physics , Pol. Science, Economics ,Physical Education ,Commerce & History. It has meticulously selected stock of books covering all possible aspects of interests in the field Economics, Business Strategies, Operations Management, Operation Research, Information Technology, Business Communication, Physical Education,& Books of General Interest. The Reference Section is equipped with volumes on specialized Books, Reference books, Encyclopedias, Yearbooks, Dictionaries, Rare books, Competition/Entrance books etc. Library is managed with India's most preferred unique automation Integrated Software for Library Management Software developed by DELNET-Developing Library Network, i.e. **Delplus** containing various library housekeeping management modules e.g. Acquisition, Cataloguing, Circulation, Serials, OPAC, Reports, Setup, and Tables & Utilities. Library books are classified with standard schemes of classification-DDC-Dewey Decimal Classification & barcoded labels on the spine of books to ease issue/returns(circulations).
- Online Public Access Cataloguing OPAC Facility
- WiFi enabled library
- CCTV Surveillance in Library

2. BOOK BANK FACILITY

- Book bank facility for all students given as book bank loan for one academic session. Normally 2 Textbooks + 2 Book bank books issued to valid students of college.

3. CIRCULATION

It has meticulously selected stock of books covering all possible aspects of interests including Management, Commerce, Marketing, Finance, Botany, Chemistry, English , Geography, Hindi, Mathematics, Physics, Pol. Science, Economics, Physical Education, Commerce & History etc

LIBRARY STOCKS SUBJECT VICE

S.No.	MAJOR SUBJECTS (TEXT BOOKS & REFERENCE)	TITLE	VOLUME
1	BOTANY	250	1449
2	CHEMISTRY	350	2595
3	COMMERCE	240	1180
4	ECONOMICS	240	1565
5	ENGLISH	244	1426
6	GEOGRAPHY	300	2552
7	HISTORY	264	2295
8	HINDI	370	2670
9	MATHEMATICS	246	2594
10	PHYSICS	300	2276
11	PHYSICAL EDUCATION	50	195
12	POLITICAL SCIENCE	300	2820
13	ZOOLOGY	219	1105
14	GIFTED BOOKS	**100**	**815**
15	REFERENCE BOOKS	**127**	**950**
	GRAND TOTAL	**3600**	**26487**
	GRAND TOTAL	TITLE	VOLUME

CENTRAL LIBRARY STATISTICS	
Name of the LMS Library Management Software Used	DELPLUS
Nature of Automation	Fully
Version	Ver 2.0`
Year of Automation	2021-2022
Electronic Records E- Books (DELNET, N-LIST, & NDL)	3164309
E- Journals	6150
CD`s/DVD`s	100
E-Databases	N-LIST
E-Databases	DELNET
Print Records Total No. of Volumes	26487
Total No. of Titles	3379
Journals (National)	10
Newspapers (National)	8
Magazines (National)	6

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- 4. E-BOOKS

e-Books 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL-National Digital Library & Database of E-books
It has nearly 1613 e-books records provided **DELNET New Delhi**

E-Books | National Portal of India		https://bit.ly/3DGd71o
❖	Ministry of Environment, Forest and Climate Change (Government of India)	https://moef.gov.in/en/resource/e-books/
❖	National Council of Educational Research and Training (NCERT)	https://ncert.nic.in/ebooks.php?ln=
❖	ebalbharti	https://cart.ebalbharati.in/balbooks/ebook.aspx
❖	Google Books	https://books.google.co.in/
❖	eBooks.com	https://www.ebooks.com/en-in/
❖	E-Books | National Portal of India	https://bit.ly/3DGd71o
❖	JNS Ministries	https://bit.ly/3jGDyfy
❖	eBooks | Digital India Programme | Ministry of Electronics	https://www.digitalindia.gov.in/content/ebooks
❖	BookBub	https://bit.ly/3BPbg8X

- ## 5. E-LIBRARY

DIGITAL **LIBRARY**

The digital section of the library is Wi-Fi enabled with LAN connectivity and is equipped with multimedia

PCs of latest configuration with internet surfing facility, to access to various e subscribed resources.

Central library has 12 PC internet connectivity.

- ## 6. SUPPORT SERVICES

❖	Career Information Service	1. Employment News 2. Career (Hindustan Times) 3. Ascent (Times of India)
❖	Current Awareness Service	Dissemination of information regarding Workshops, FDPs, Seminars, Conferences on Notice Board & Via Emails/Whatsapp chat groups/MBPGC CAS Library Services
❖	News Clippings	All important relevant events, notices, circulars , press release, advertisements, articles of statutory bodies
❖	In-house Publications	Gyanjyoti
❖	New Arrivals	New Books procured and displayed in separate section
❖	Special care of Divyangs/Differently abled users	To make library facilities accessible; provide necessary individualized support, slide ramp & wheel chair provide with the goal of full inclusion, to maximize academic and social development.
❖	DELNET Support Services	Being a institutional member of DELNET-Developing Library Network we received instant assistance in selection of ILL, Hardware, Software, communication links, Database creations, Technical Problems solution .
❖	Feedback & Suggestions	Register for suggestion and feedback is available at administrative block & Ramanujan central library , MBPGC

ELECTRONIC RESOURCES
(E-DATABASES)

S.NO	E-Resouces	Contents /Details	Website/Link/Url	Accessibility
❖	N-LIST	**N-LIST** National Library and Inform Infrastructure for Scholarly extending access to e-Resources INFLIBNET	**https://nlist.inflibnet.ac.in/index.php**	**Internet**
		M. B. P. G. College - College Address: Dadri , Greater Noida, Dadri , Gautambudh Nagar (U.P.), Uttar Pradesh - 203207 - College Website: http://mbcollegedadri.com/ - N-LIST College ID: 7753 - AISHE Code: C-28998 - 2F/12B Status: Yes - [Access Enabled] A college component of e-ShodhSindhu consortium with access to 6,000+ online journals , 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL-National Digital Library.		
❖	DELNET			**Internet**

		DELNET Developing Library Netwo 1.6 Crore full text e-book. E-journals, e-articles etc Inter Library Loan ILL- Actual photocopying charges, and courier charges will be extra **Union Catalogue of Books** DELNET maintains an online union catalogue of books available in its member-libraries. It has 3,65,45,350 bibliographic records. **Union List of Current Periodicals** DELNET has created union lists of current periodicals in science and technology, social sciences and humanities. This database is available online to DELNET users. It now lists 1,08,240 periodicals and is regularly updated and new titles are added annually. It is a major resource for Document Delivery Services. **Union Catalogue of Periodicals** DELNET maintains a union catalogue of periodicals, which contains full holdings data of the libraries. At present, the database contains 20,235 records. **Database of Periodical Articles** The database has details of articles which can be searched under the title, author, compiler, name of the periodical and subject. The database is being extensively utilised by the researchers and scholars. At present the database contains 11,24,250 records. **CD-ROM Database** A bibliographic database of CD-	http://www.delnet.nic.in/	

ROMs available with the member-libraries is being compiled. It has 62,686 records.

Union List of Video Recordings

This is a database of video cassettes available in DELNET member-libraries and has about 6,000 listings.

Union List of Sound Recordings

This union list consists of audio cassette records available in member-libraries. This database has 1,025 records.

Database of Theses and Dissertations

A database of Theses and Dissertations submitted to Indian Universities has been started, which covers various subjects. The database has 1,39,945 records

Union List of Newspapers

The database has 70 records and contains information about the newspapers including title, name of the editor, published from, E-mail address and also the Web address of the INTERNET edition if available on the WWW.

Database of E-books

It has nearly 1613 records.

Profile of Member-Libraries

A directory of member-libraries is available and contains information about them.

Professional Service/Training

DELNET arranges tutorials, workshops, lectures, seminars/webinars and training programmes every year from time to time besides the National

		Convention on Knowledge, Library and Information Networking (NACLIN).		
	DELNET MOU (IM 11:2022)	MIHIR BHOJ P.G. COLLEGE, DADRI, G.B. NAGAR, GR NOIDA, UTTAR PRADESH- 203207 Memorandum of Understanding [DELNET MoU MEM. No. IM-8945] Session: 2021-22	DELNET MoU As on Feb.,18,2022.pdf [DELNET MoU MEM](#).	**Intranet**
❖	National Digital Library	More than 7 Lac E-books, e-journals, 3 Lac articles, 95000 thesis / dissertations, 18000+ audio-video lectures, manuscripts, 33000+ question papers, solutions, dataset, 12000+reports,monograph,tech nicalreports,manualsetc	https://ndl.iitkgp.ac.in/	**Internet**
❖	Sakshat	Projects, documents, e-contents, repositories, e-pg pathshala, spoken tutorial, talk to a teacher, a-view virtual classrooms, virtual labs, pedagogy project, e-yantra	http://www.sakshat.ac.in/	**Internet**
❖	DELPLUS	Library Management software	Stack Room 2 [DELPLUS LMS Software Installation proof](#)	**Intranet**
❖	OPAC	Online Public Access Catalogue	Stack Room 1	**Intranet**

- **8. OPEN RESOURCES**

It has volumes on specialized books, reference books, textbooks, encyclopedias, yearbooks, dictionaries, rare books, almanac, thesaurus, reports etc.

- **8. PERIODICAL SECTIONS**

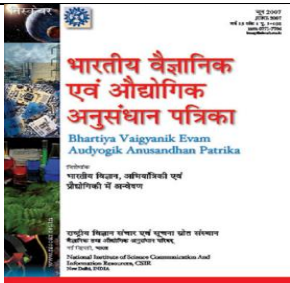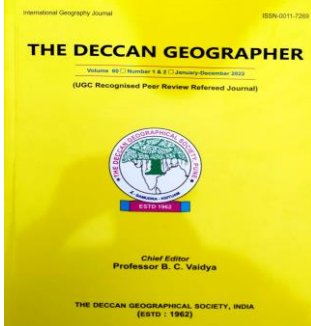## MAGAZINES

India Today (English)
Pratiyogita Darpan (Hindi)
Kurukshetra (Hindi)
Competition Success Review(English)
Yojna(Hindi)
Sahityamrita (Hindi)

DAILY PERIODICALS /NEWSPAPERS

1. Employment News (English)
2. Rojgar Samachar (Hindi)
3. Amar Ujala Ihindi)
4. Hindustan (Hindi)
5. Navbharat Times(Hindi)
6. The Hindu (English)
7. The Indian Express (Hindi)
8. The Times of India (English)

JOURNALS (PRINT)

S.NO.	PERIODICAL/JOURNALS NAME	SUBJECT COVER	PERIODICITY	JOURNAL`S COVER PICTURE	PERIODICAL PDF SAMPLE
1	**Arth Vijnana**	Economics & Political Science	QUARTERLY		**Arth Vijnana**
2	□□□□□ □□□□□□□□ □□□ □□□□□□□ □□□□□□□ □□□□□□□ Bhartiya Vaigyanik Evam Audyogik Patrika (BVAAP)	Physics, chemistry, botany, zoology, biochemistry, biophysics etc.	BIANNUALLY		भारतीय वैज्ञानिक एवं औद्योगिक अनुसंधान पत्रिका Bhartiya **Vaigyanik** Evam Audyogik Patrika **(BVAAP)**
3	Deccan Geographer Journal	Geography	BIANNUALLY		Deccan Geographer Journal
4	Defence Life Science Journal	Multidiscipline	QUARTERLY		Defence Life Science Journal

5	इतिहास (शोध पत्रिका)	History	BIANNUALLY		इतिहास (शोध पत्रिका)
6	Indian Literature	English	BIMONTHLY		Indian Literature
7	Jnanabha ज्ञानाभ	Mathematics	BIANNUALLY		Jnanabha ज्ञानाभ
8	Mathematics Students	Mathematics	BIANNUALLY		Mathematics Students

9	साहित्य अमृत	Hindi	MONTHLY		**साहित्य अमृत**
10	**Uttar Pradesh Geographical Journal**	Geography	ANNUALLY		**Uttar Pradesh Geographical Journal**
11	**योजना**	Multidiscipline	MONTHLY		**योजना**

---To be contd…….

- **9 . INFORMATION LITERACY PROGRAMMES**

SNo	SEMINARS/WEBINARS/ LECTURES	Organizer	Dated/Time	Certificates/ Pdf
1	ILA- Access and Impact of Information &Research in Digital Context	ILA-Indian Library Association & AILL Association of Indian Law Libraries	May 23, 2020	Cert Pdf
2	Problem and Prospects of Online Education	P N Panicker Foundation & NITI Aaayog MHRD,NDLI, Govt. of Kerala	July,09,2020	Cert Pdf
3	**Northern Region-wise Online Awareness** on Access to e-Resources under N-LIST Programme by Resource Person: Dr. Kruti Trivedi Scientist D (LS)	INFLIBNET Centre, Gandhinagar, Gujarat	July 23, 2021	**Northern Region-wise Online N-LIST Awareness**
4	Digital Health Connect: Health Knowledge Discovery Services	MAHALAP- Medical &Health Libraries Association of the Phillippines,Inc	Aug.12, 2021	Cert Pdf
5	Pre Academic Skills & Sensory Integration for Children with Special Needs	Deptt of Special Education, Faulty of Behavioural Sciences,SGT University,Gurugram,Hry.	Sept 21, 2021	Cert Pdf
6	Applying Mobile Technologies in Transformation of Library Services	SDF-Social Development Federation, Agra, UP	Jan., 15, 2022	Cert Pdf
7	DELNET Annual Lecture "Navigating Pathways :Preparing the Future Workforce of LIS Professionals" by Trish Hepworth, ALIA	DELNET	Mar.22`, 2022	Merged Pdf True DELNET copy
8	Celebrating National Technology Day - Cyber Security, Usability & Privacy : Issues & Concerns" by Sanjana Rathi	DELNET	May 11` 2022	Cert Pdf
9	Panel Discussion on "Citizen Empowerment through Digital Transformation in Government".	DELNET	May 26,`2022	Cert Pdf
10	DELNET-BIPL launch of "DrillBit : Plagiarism Detection Software for Academic Integrity"	DELNET	June 18, 2022	Cert Pdf
11	DELNET@30 - Forging Ahead in Empowering Libraries & Inspiring LIS Professionals".	DELNET	June 30,` 2022	Cert Pdf

12	IP-Intellectual Property Awareness/Training programme under National Intellectual Property Awareness Mission	Govt. of India, Ministry of Commerce & Industry	Aug.,05, 2022	Cert Pdf
13	Developing a 'Be of Service Attitude' for Serving the Library Users.	DELNET	Sept. 24,2022	Cert Pdf
14	DELNET-CEMCA Webinar session on "Leveraging OERs to Enhance Higher Learning	DELNET	Sept. 30,2022	Cert Pdf
15	DELNET Safer Internet Day	DELNET ,Cyberpeace Foundation,UNICEF,&NBT	Feb., 7 .,2023	**Cert Pdf**

- ## 10. LIBRARY AUTOMATION (COMUTERIZATION)

To save the time of readers/users library is following 4th laws of library science hereby retro converted more the 30,000 manual text books bibliographic data to computerized form following international format MARC-21. This work is done by DELNET`s Library Management Software namely DEL-PLUS.

DEL-PLUS   Certificate of Delplus Installation

- Software designed are user friendly

- Follows internationally recommended standards and formats such as MARC 21

- Best for small and medium size libraries which have collections up to one lakh holdings.

- Barcode enabled.

DEL-PLUS

This software is easy to work with and comprises

the following library management modules:

- Acquisition

- Cataloguing

- Circulation

- OPAC-Online Public Access Catalogue

- System Administration

- Export/Import

- Authority Control

- Article Indexing

- Report Generation

- Stock Verification

  - Contd…….

System Configuration: 10 Nos of HCL Computer System: Infiniti 70; Processor: Intel Core i3 2120 2nd Gen CPU; Chipset: Intel H-61 OEM; 4GBDDR3 SDRAM; 500GB SATA HDD, 3.0GBPS, 7200RPM; Integrated on Board Graphics & Audio Controller; 4USB PORTS VGA PORT, 2PCI Free DOS Preloaded; DVD-RW,KBD; Optical Mouse; 18.5 TFT Display; Scanner: Cannon LIDE 120; Printer: HP LASER JET 1020; Headphone: iball Rocky Headset Over-Ear Headphone with Mic.

| 11 . LIBRARY EXTENSION SERVICES			
SNo	**Library Extension Programme/ User Awareness Services**	**Days / Week Celebration**	**Pdf**
1	Bilingual Essay Competition "Importance of library, learning institutes & information Centre's in higher education"	**National Librarian Days Celebration Aug 05, 2022**	PDF COPY
2	Motivational Speech "How can we be happy during difficulties in life?, By Student Scholar Ms. Ayushi Bansal	**National Librarian Days Celebration Aug 10, 2022**	PDF COPY
3	National Library & Information Science Online Quiz Competition-2022	**National Librarian Days Celebration Aug 14, 2022**	PDF COPY
4	Lecture on Importance of Library & Digital Resources by Hirdyesh K Singh	**National Library Week celebration Nov.14, 2022**	PDF COPY
5	Extempore speech competition by Student` Scholars	**National Library Week celebration Nov. 15, 2022**	PDF COPY
6	Spelling Bee`s competition	**National Library Week celebration Nov. 16, 2022**	PDF COPY
7	Book Marker`s/Separator competition	**National Library Week celebration Nov. 17, 2022**	PDF COPY
8	Free Book Bank Loan (One book for Full Academic Session)	**National Library Week celebration Nov.18, 2022**	PDF COPY
9	Introduction of **Free Virtual Library (English Literature) by Hirdyesh K Singh**	**National Library Week celebration Nov. 19, 2022**	PDF COPY
10	Introduction of **Free Virtual Library (Children`s Literature) by Hirdyesh K Singh**	**World Book and Copyright Day April 23, 2022**	PDF COPY

Library Forms

N-LIST Form

No-Dues /Clearance Form for Teachers and Non Teaching Staff

No Dues Clearance Form for Students

Intimation for Lost of Books / Library Tickets

Book Requisition Form

Mihir Bhoj PG College,
Dadri,Gautam Budha Nagar,Gr Noida

CENTRAL LIBRARY RULES
LIBRARY MANUALS e-Copy PDF

I.Membership
II.Instruction for the Library Users

I.Membership

1)Bonafide regular course students, faculty members and non-teaching staff are eligible for membership of the college library.
2)Temporary Membership or short -term access is allow to the visitors or self financed private students is subject to the approval of the competent authority.
3)Each student shall submit the membership form ,two passport size photograph with the proof of admission duly verified by the class teacher.
4)Accordingly students shall be issued the Library Card / Membership acknowledgement.

II.Instruction for the Library Users

Members of the Central Library should always carry their multi-purpose Identity Card issued by the college to visit the Central Library and produce the same whenever asked by the library staff.

Library services are restricted only to authorize members of the Central Library.

The users shall sign in the library Visitor/Gate Entry Register.
Personal belongings like bags, umbrellas, personal books etc. Are to be kept at the property counter.

The library is not responsible for the personal belongings kept at the property counter. Hence the users are advised not to keep their valuables at the property counter.

Members should always collect and take away their belonging from the property counter. While leaving the Central Library.

In case the property counter key/token is lost the deposited article may be claimed by producing a written application along with the ID proof and a fine of Rs. 50/-

- ## 14. MEMORANDUM OF UNDERSTANDING (MOU)
  ### MoU e-Copy Pdf

College has MoU with DELNET New Delhi providing DELNET databases for furthering its own academic, research, reference, training works and providing information to its users and Institutional Members of DELNET.

Use the software arranged by or through DELNET, if desired by the Institutional Member, on the machine owned by the Institutional Member at the above location. Exclusive tenets are Inter Library Loan (ILL) services from

India as well as abroad.

- ## 15 ONLINE PUBLIC ACCESS CATALOGUE (OPAC)
This special feature of DELPLUS software are provided to users via INTRANET through separate computer terminal placed in Stack room.

- ## 16. PERIODICAL SECTION
Total 10 print UGC-CARE approved Journals are subscribed by the college

- ## 17. REFERENCE SECTION

Some types of reference books are reports,bibliographies, dictionaries, thesaurus, almanacs and encyclopedia.

- ## 18. REPROGRAPHY SECTION
User are allow to have print on request for academic purposes only. Two printers are available for the same, to save the time of users this services are provided in the library

- ## 19. VIRTUAL LIBRARY 24X7 FREE LIBRARY

19 .1	Introduction of **Free Virtual Library (English**	On Occasion of National Library Week celebration	PDF COPY

	Literature) by Hirdyesh K Singh	Nov. 19, 2022	
19.2	Introduction of **Free Virtual Library (Children`s Literature) by Hirdyesh K Singh**	On Occasion of World Book and Copyright Day - 23 April 2022	

- ## 20. VOCATIONAL SKILL & DEVELOPMENT COURSE (FUNDAMENTAL OF LIBRARY SCIENCE)

Fundamentals of LibraryScience

Vocational & Skill Development Courses Library Science 2021-2022 ,

by Course Coordinator
cum   Library I/C
Hirdyesh Kumar Singh

21. LIBRARY TEAM

MR HIRDYESH KUMAR SINGH
LIBRARIAN
M Phil, MSc, MLIS, UGC- NET (Library & Information Science), Certificate courses in Records Management, Reprography, Conservation of Books Manuscripts & Archives.

MR SATYABIR SINGH
LIBRARY ASSISTANT
MA, BLIS

Library Embeded Website :
Developed by Mr Hirdyesh K Singh Library I/C &
Maintained by Mr Brijesh Kumar-IT Assistant

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