

07

Mihir Bhoj PG College, Dadri

Annual Self Appraisal Report

(As per revised guidelines of UGC, notified in Gazette of India, Part III, Section-4, No-271 dated 18 July 2018 and U.P. Govt. Order No. 600/Satter-1-2019-16(114)/2010 dated 28-06-2019)

Assessment Academic Year: 20__ - 20__

PART-I: PERSONAL DATA

(To be filled up by the Teacher)

1.	Name (in BLOCK Letters)	:	
2.	Father's/Mother's Name/ Husband's Name	:	
3.	Department	:	
4.	Mobile number	:	
5.	Email ID	:	
6.	Current Designation and Academic Level	:	Designation..... Academic Level.....
7.	Nature of Appointment	:	Regular/Self-Financed Approved Teacher/ Unapproved Teacher
8.	Date of first Joining as regular teacher	:	
9.	In case of self-financed teacher, date of approval	:	
10.	Order number and date of last promotion (if applicable)	:	
11.	Assessment period	:	From.....to.....
12.	Date of award of M.Phil./Ph.D.	:	NET..... M.Phil..... Ph.D.....
13.	Indicate whether belongs to SC/ST/OBC category	:	
14.	Postal Address	:	Distt.....State.....Pin Code.....
15.	Permanent Address	:	Distt.....State.....Pin Code.....

By

Sr.	Class	Name of the Course
1.		
2.		
3.		
4.		
5.		
6.		

17. Courses taught during the academic session

18. Orientation/ Refresher/short term courses attended (during the session)

Sr.	Course	Duration	University/ institute

PART -II

(Please see detailed instructions in UGC- Gazette of India, Part III, Section-4, No-271 dated 18-7-2018)

Sr.	Nature of activity	Grading Criteria	Write "Good", "Satisfactory", or "Not Satisfactory" (as the case may be) in academic year column of concerned category, applicable for you		Grade verified by IQAC	Annexure No	Page No.
			Proof required	Grade claimed			
1	Teaching						
a.	Teaching: (Number of classes taught/total classes assigned) x100% (Classes taught includes sessions on tutorials, lab and other teaching related-activities)	<ul style="list-style-type: none"> 80% & above - Good Below 80% but 70% & above- Satisfactory Less than 70% - Not satisfactory 	Certified copy of Attendance registers and time- table				
2	Involvement in University/College students related activities/ research activities (Separate sheet may be attached if required)						
a.	Administrative responsibilities such as Head, Chairperson/	Good - Involved in at	Certified copy of Administrati				

	Dean/ Director/ Co-Ordinator, Warden etc.	least 3 activities	ve responsibilities assigned and work done					
b.	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	Satisfactory - 1-2 activities	Certified copy of duties assigned and work done in each year					
c.	Student related co-curricular, extension and field-based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	Not-satisfactory - Not involved / undertaken any of the activities	Certified copy of duty assigned and work done in each year					
d.	Organising seminars/ conferences/ workshops, other college/university activities.	Note: Number of activities can be within or across the broad categories of activities	Proof of organising activity in each year					
e.	Evidence of active involvement in guiding Ph.D. students		Proof of guidance					
f.	Conducting minor or major research project sponsored by national or international agencies.		Proof of project & sponsorship					
g.	At least one single or joint publication in peer-reviewed or UGC list of Journals.		Proof as per UGC reg-2018					
h.	Any other contribution		Proof of contribution					
Overall Grading in the year								

Overall Grading Criteria:

Good: Good in Teaching and 'Satisfactory' or 'Good' in activity at Sr. No. 2
Or
Satisfactory: 'Satisfactory in Teaching and 'Good' or 'satisfactory' in activity at Sr. No. 2.
Not Satisfactory: If neither 'Good' nor 'Satisfactory' in overall grading.

(Please attach the self-attested, copies of certificates, sanction orders, papers etc. wherever necessary)

Enclosure Details	Annexure No	Page No

Declaration by the applicant:

I certify that the information provided is correct as per records available with the University/College and/or the documents enclosed along with this proforma.

Signature of faculty:.....

Name:.....

Designation:.....

Report of Coordinator/Director of IQAC

All the documents submitted by the teacher are verified and found authentic. On the basis of the proofs enclosed by the teacher, overall grade is as under:

Overall Grade:

Any specific remark(s):

.....
Name & Signature of the
Convenor/Director of IQAC:

Place:

Date:

Recommendations/Remarks of the Principal

Signature of the Principal

Name:

Place:.....

Date:.....